

Steps to Register for the WHCH 85th Anniversary Community Fun Walk

- <https://runsignup.com/>
- **If you have ever registered with RunSignUp in a previous race, login**
- **First Time?** Create your profile
- **Find a Race:** Race: Find our race by searching for West Haven Community House
- Click on it and scroll to sign up (this will bring you to a Registration Page)
- All fields of the form are required. Fill in the required information.
- If you are registering someone else: hit the add another registrant button and complete required information.
- Sign the waiver (**scroll through the entire waiver before it will allow you to sign**) by checking the box at the bottom, hit continue
- Answer the required questions (T-shirt size, emergency contact)

Become an Individual Fundraiser:

- **Individual Fundraiser:** You are choosing to fundraise additional funds on behalf of WHCH. **You can skip this if you do not want to individually fundraise.**
- If you choose to fundraise the suggested goal is \$100
- **If you choose to have an individual fundraiser-** Create Your Custom Fundraiser page URL-We suggest FirstName_LastName- as this will be what you can send people to donate to your personal page.
- Example: https://runsignup.com/Alan_Olenick
- Try to make your page personalized with a story and pictures if you walked previously. The page is built with Word-like controls.
- Need help: info@whcommunityhouse.org

Please Join a Team Fundraiser from the Drop Down or Make your OWN

- **Team Fundraiser**
We have pre-built teams from previous walks- you can choose from the drop down
- **Steps to Set Up a New Team & Captain**
The captain must register for the race and select "Create a New Team" (use the Toggle Create a Team Fundraiser"

Donation

- If you want to make a donation to the Team or individual fundraiser registered, you can do in this final step by choosing a \$\$ amount selection or typing in a custom amount. You then would choose from the drop-down what type of donation you want to make and how it is posted on the individual or team page. You do not have to make a donation at this time.

Payment

- Enter your payment information as requested and click confirm payment!

YOU ARE NOW REGISTERED!